



NCYC 2019 CO\$T E\$TIMATE\$

Based on previous trips and current estimates, I can give you at least some preliminary estimates, to allow you to start planning:

\$404-865	Diocesan per-person trip package price* , to include: - NCYC registration - 3 nights hotel - 1 diocesan social gathering with pizza or ice cream - 1 souvenir items (likely t-shirt, one to trade, one to keep)
\$80-130	Meals: not included at NCYC. Participants will eat at downtown Indy restaurants and/or Convention Ctr. vendors. Plan accordingly according to your appetite and budget!
\$50-100	Souvenirs: a large amount of exhibitors will be selling their wares at NCYC, including Catholic Christian t-shirts, CD's, etc.
?	Travel: group leaders will determine this amount. More details will be known when we receive our hotel assignment(s), which impacts parking rates, mileage, etc.
?	Parish/Cluster Group expenses: you determine this amount. Many groups choose to produce parish t-shirts, misc. trade items, etc. Other parishes have been known to arrange for one or more meals during NCYC.
<hr/> Depending on how your details shake out, this is a safe total preliminary estimate that participants should plan to pay:	
\$500-600	If participant is one of 4 persons to a room
\$550-650	If participant is one of 3 persons to a room
\$650-750	If participant is one of 2 persons to a room
\$950-1150	If participant is one of 1 persons to a room

**Group leaders: see "NCYC 2019 Billing Plan" sheet for detailed explanation about the variance in rates*



NCYC 2019 TIMELINE

*These deadlines are diocesan deadlines for GROUP LEADERS.
Participants should follow deadlines established by their group leader.*

NOW!	<p>\$tart fundrai\$ing! Fundraising resources are available at ncyc2019.com (“Trip” link) including:</p> <ul style="list-style-type: none"> • NCYC Fundraising • 10 ideas to keep the fun in fundraising • The art of YM fundraising
NOVEMBER, 2018	OYYA releases preliminary cost estimates, deadlines, and timeline for prospective NCYC group leaders.
NOVEMBER, 2018 - EARLY 2019	Youth ministry leaders start promoting NCYC to teens and parents. Resources available at ncyc2019.com and ncyc.info . Make sure OYYA has you on the list of prospective NCYC leaders, to ensure you are receiving all NCYC-related communications, which begins almost-monthly starting Jan., 2019.
NOVEMBER 26, 2018	<p>NCYC Group Leader Info Mtg. 6:30pm, Our Lady of Sorrows, South Haven Gotomeeting available/will be recorded</p>
FEBRUARY 2019	Diocese receives hotel placement. Once this is known, a final per-person package price is established (for registration & hotel).
SPRING 2019	<p>KNOW THE DEADLINES - plan ahead, remembering that the cheapest rates are available to those who register participants and pay the earlybird registration by June 3rd.</p> <p>Spring, 2019 is the best time to finalize your group, not summer or fall!</p>
JUNE 3, 2019	Earlybird deadline: online registration & \$250 per person due to OYYA
MID-AUGUST, 2019	Group leaders receive and disseminate release forms to participants.
SEPTEMBER 3, 2019	Regular deadline: online registration & \$270 per person due to OYYA
SEPTEMBER 16, 2019	Group leaders turn in all forms to OYYA. This is also the date by which all adult leaders should be safe environment-compliant.
FALL, 2019	Additions accepted only as space permits
OCTOBER 15, 2019	Cancellation deadline. After October 15, groups are financially responsible for all cancellations, including hotel expenses.
LATE OCTOBER, 2019	Group leaders are sent preliminary hotel assignments and invoices (subject to change).
Thursday, Nov. 21 - Sunday, Nov. 24	<p>National Catholic Youth Conference Conference ends very late Saturday. Saturday hotel overnight required.</p>



DIOCESE OF GARY NCYC 2019 DATES & DEADLINES*

* These are GROUP LEADER deadlines. Participants- follow your group leader's deadlines!



While estimates given in *NCYC 2019 Billing Plan* include total charges, it is impossible to know how much to charge until everyone is placed into hotel rooms, which won't happen until the fall. Therefore, group leaders will make payments for package prices only (\$250-\$290), and be invoiced for hotel fees/ balances after NCYC. Group leaders should determine how and when to charge participants accordingly.

JUNE 3RD: EARLYBIRD REGISTRATION PERIOD (\$250 per person)

Group leaders should register all participants (youth and adults) online (at the URL provided in a future mailing or contact Kevin), and submit \$250 per person to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410.

The *Hotel Placement Request Form* is also due June 3rd.

CANCELLATIONS / SUBSTITUTIONS / REFUNDS: Refunds of registration fees are not refundable, per se: instead, the funds remain in your group account and will be applied to your overall balance. Substitutions can be made at no cost up until September 3rd. Substitutions after September 3rd result in a \$40 change fee. Cancellations made after October 15th will result in forfeiture of hotel fees as well.

SEPTEMBER 3RD: REGULAR REGISTRATION PERIOD (\$270 per person)

Group leaders should register all participants (youth and adults) online (at the URL provided in a future mailing or contact Kevin), and submit \$270 per person to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410.

Group leaders should make every effort to finalize their groups by September 3rd.

To ensure good diocesan stewardship, hotel rooms will be released after September 3rd. Participants who wish to attend NCYC after September 3rd will be accepted only as hotel space permits.

SEPTEMBER 16TH: FORMS DUE TO OYYA; SAFE ENVIRONMENT COMPLIANCE

Complete NCYC forms (waivers, permission forms, etc.) will be mailed to group leaders in mid-August. Group leaders should submit one complete packet of forms to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410 on or before Sep. 16th.

The *Roommate Request Form* is also due September 16th.

All adult leaders should be safe environment (VIRTUS) compliant by September 16th as well.

LATE REGISTRATION (\$290 per person)

After Sep. 3rd, persons wishing to make any changes—cancellations, substitutions, additions—must first contact OYYA. Participants will be accepted only as hotel space permits. If approved, leaders should follow the same registration procedures as above.

OCTOBER 15TH: CANCELLATION DEADLINE

Cancellations made after October 15th will result in forfeiture of hotel fees as well.

Rooming assignments will be made late September-mid October based on hotel & roommate forms submitted. After that, preliminary invoices will be issued on or before November 1st.



FALL SPORTS CREATING NCYC CONFLICTS?

If you have teens & parents unwilling to commit because of fall sports & other activities, these should be handled carefully to make sure no one gets stuck with a bill for an NCYC no-show. Rule of thumb: it's always better NOT to register a risky participant and pay late fees than to forfeit hundreds due to a last-minute cancellation. OYYA will always do everything possible to get everyone to NCYC while remaining good stewards of diocesan funds. Call Kev!

Registration or payment related questions: contact **Emily Sutton 219-769-9292 x282** • esutton@dcgary.org

“How much does it cost to attend NCYC?” ~ *Everyone*

It’s a simple question with a complicated answer. This sheet will explain how we charge what we charge. What you charge your participants is up to you.

In the spirit of fairness and good stewardship, **groups will be billed for actual fair room usage** for NCYC hotel rooms. The per person rate billed by OYYA will be lowered according to how many persons are assigned to a room.

The actual room rate at the Courtyard by Marriott Downtown Indianapolis, after taxes & fees, amounts to **\$205 per night (up \$5 from 2017)**. Staying 3 nights, it costs **\$615 per room**. OYYA is making every effort to bill groups for *actual costs*.

This will no doubt be harder to calculate for group leaders, but is the most fair way to do it! This format also gives you the opportunity to save money when you place four persons in the same room.

Here is the per-person rate* that OYYA will bill you, along with a comparison to 2017 rates:

	4 persons per room	3 persons per room	2 persons per room	1 person per room
NCYC 2019	\$404	\$455	\$558	\$865
NCYC 2017	\$400	\$450	\$550	\$850

The figures above also include the NCYC diocesan package, which includes conference registration & materials, tshirts, a diocesan gathering with food, and misc. administrative costs. Cost increases account for 2019 hotel and conference rate increases.

As you can see, the financial incentive for group leaders is to fill rooms, and avoid singles. Group leaders wanting to avoid singles and doubles should work with other group leaders and OYYA on roommate requests. Group leaders will have the ability to request that they be roomed with unfamiliar roommates (participants from other groups). OYYA will make every effort to fulfill your requests.

Married couples may be placed together, as may any persons related to one another and/or from the same immediate family. Otherwise, we place adults (post-HS 18 and over) with adults, teens with teens.

OYYA DEFAULT ADULT HOTEL PLACEMENT: We will place adults no more than **2** to a room, unless you request differently. In the event of a single, we will assign a roommate from another group. Priests are assigned singles. Married couples are usually assigned to their own room.

OYYA DEFAULT YOUTH HOTEL PLACEMENT: We will attempt to place **4** same-sex teens together, and will assign roommates from another group (usually no more than two groups in one room), unless you request differently. If we cannot place 4 to a room, we will place 3 to a room.

TIERED PRICING **+NEW IN 2019:** In an attempt to encourage advanced registration, NFCYM is doing tiered pricing. I have to charge you what we are being charged. **The rates above are for those participants you register on or before JUNE 3rd.** For registrations received on or before September 3rd, add \$20. For registrations received after September 3rd, add \$40. See *Diocese of Gary NCYC 2019 Dates & Deadlines* for details.

See reverse for a sample OYYA invoice for NCYC

Number of persons 1 to a room:
 Number of persons 2 to a room:
 Number of persons 3 to a room:
 Number of persons 4 to a room:

Earlybird NCYC packages (Jun 1)
 Regular NCYC packages (Sep 1)
 Late NCYC packages (after Sep 1)
 Other expenses (explain in notes)

Payments made prior to this statement:
 Credits (explain in notes)

	Rate	Expenses
2	\$615.00	\$1,230.00
2	\$308.00	\$616.00
6	\$205.00	\$1,230.00
12	\$154.00	\$1,848.00
TOTAL HOTEL:		\$4,924.00
14	\$250.00	\$3,500.00
7	\$270.00	\$1,890.00
1	\$290.00	\$290.00
		\$40.00
TOTAL OTHER:		\$5,720.00
TOTAL NCYC EXPENSES:		\$10,644.00
Payments made prior to this statement:		\$5,720.00

AMT DUE TO OYYA: \$4,924.00

This will serve as your invoice. Changes made after the date above will result in a revised invoice.
 Checks should be payable to "Diocese of Gary"
 Mailed checks should be mailed to:
 Diocese of Gary OYYA
 9292 Broadway
 Merrillville IN 46410
 Billing questions: Emily Sutton, 219-769-9292 x282

NOTES

*NCYC diocesan package incl. conference registration & materials, tshirts, dioc. gathering, misc. administrative costs

- \$40 NFCYM REPLACEMENT FEE (D Tyler for A Dixon)

