



# INCYC

**DIOCESE OF GARY**

*NCYC Pilgrimage  
Information*

**NOVEMBER 16-18, 2023**

*Indianapolis, IN*

**UPDATED: FEBRUARY 1, 2023**

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# Welcome to INCYC



## **What is NCYC?**

The National Catholic Youth Conference is an exciting, three-day experience of prayer, community, and empowerment for high schoolers who are Catholic and those that walk with them. Catholic young people and their chaperones—youth ministers, campus ministers, parents, catechists, priests, coaches, and scout leaders—come together to pray, learn, and grow in their faith. In addition to opportunities to receive the sacraments of the Eucharist and penance, NCYC participants attend general and breakout sessions on topics relevant to living as a disciple of Christ in today's world, visit with organizations that provide resources and other support to youth and youth ministry, spend time in personal and communal prayer, and engage in service to others. Teens are part of an enormous community of peers who love Jesus and their Catholic faith and aren't afraid to show it! Teens and youth leaders can together harness the experience and bring it back to their parishes!

**The Diocese of Gary Office for Youth & Young Adults will coordinate a trip to NCYC 2023, which will be held November 16-18, 2023 right down the road in INDIANAPOLIS!**

As per the event organizer, NFCYM (National Federation for Catholic Youth Ministry), all registration is handled by one central office. Therefore, OYYA will coordinate the diocesan delegation and serve as travel agent. Once we are in Indy, however, group leaders should think of NCYC as any other parish event for which they are in charge. In Indy, OYYA's job is to handle hotel problems, diocesan gatherings, and keep you posted with any info NFCYM wishes to pass along.

NCYC is an unbelievable event that will help your ministry grow as you experience a sense of BIG CHURCH! NCYC is the largest regular gathering of Catholic youth in the country.

The 2023 theme is **Fully Alive**

## Participate In-Person:

The final per person Diocese of Gary package cost will not be known until we receive our hotel assignment, which will not happen until Spring of 2023. Because the overwhelming majority of group leaders have had a positive experience with the **Courtyard by Marriott, Downtown Indianapolis** (we were there in 2011, '13, '15, '17, '19, and '21), that will be our request. To help you begin planning, I am proposing that we move forward assuming we will indeed be placed there.

The simple question, “How much does it cost per person?” cannot be answered simply for NCYC! This is because OYYA bills groups for NCYC & hotel **separately** and ticket prices increase gradually throughout the year. OYYA bills a per-person rate based on how many persons are assigned to that person’s room. See the sheet **“Preliminary Diocesan Cost Breakdown of NCYC 2023”** for a detailed explanation.

They just announced the ticket prices for NCYC 2023 in November 2022.

- Individual tickets for NCYC are \$265 until January 31. On February 1, they increase to \$280. The price increases again on April 1 to \$295. There is another price increase on July 1 to \$310. The last price increase is on October 1 to \$325.
- Hotel costs are still an estimate. We will get more clarity once we have been assigned a hotel. The OYYA will be requesting the hotel we have been in for many years, the Courtyard by Marriot Downtown. According to their current pricing:
  - One teen sharing with three other teens would pay \$170 for a hotel room.
  - If one teen was sharing with two other teens, the hotel room would be \$227.
  - For one person sharing with one other person, the hotel room would be \$340.
  - And for single occupancy, the room would be \$680.
- Everyone would still be asked to pay a diocesan registration fee of \$30 which would cover the cost of a diocesan t-shirt and a swap item.

## Who should go to NCYC?

NCYC is intended for Catholic teenagers in high school (for the 2023/2024 school year), accompanied by chaperones, to experience and encounter Christ.

Chaperones may include:

- Youth Ministers
- Priests
- Deacons
- Religious Men and Women
- Campus Ministers
- Parish Leaders
- Parents
- Religious Educators

## Preliminary Diocesan Cost Breakdown of NCYC 2023 (Grouped by Hotel Occupancy)

Ticket Purchase Date	NCYC Ticket Price	Hotel (1teen sharing with 3 other teens)*	Diocesan Fee (t-shirt, swap item)	Estimated Diocesan Package Total
Before 01/31/23	\$265.00	\$170.00	\$30.00	\$465.00
Between 2/1/23 - 3/31/23	\$280.00	\$170.00	\$30.00	\$480.00
Between 4/1/23 - 6/30/23	\$295.00	\$170.00	\$30.00	\$495.00
Between 7/1/23 - 9/30/23	\$310.00	\$170.00	\$30.00	\$510.00
After 10/1/23	\$325.00	\$170.00	\$30.00	\$525.00

Ticket Purchase Date	NCYC Ticket Price	Hotel (1 teen sharing with 2 other teens)*	Diocesan Fee (t-shirt, swap item)	Estimated Diocesan Package Total
Before 01/31/23	\$265.00	\$227.00	\$30.00	\$522.00
Between 2/1/23 - 3/31/23	\$280.00	\$227.00	\$30.00	\$537.00
Between 4/1/23 - 6/30/23	\$295.00	\$227.00	\$30.00	\$552.00
Between 7/1/23 - 9/30/23	\$310.00	\$227.00	\$30.00	\$567.00
After 10/1/23	\$325.00	\$227.00	\$30.00	\$582.00

Ticket Purchase Date	NCYC Ticket Price	Hotel (1 adult sharing with 1 other adult)*	Diocesan Fee (t-shirt, swap item)	Estimated Diocesan Package Total
Before 01/31/23	\$265.00	\$340.00	\$30.00	\$635.00
Between 2/1/23 - 3/31/23	\$280.00	\$340.00	\$30.00	\$650.00
Between 4/1/23 - 6/30/23	\$295.00	\$340.00	\$30.00	\$665.00
Between 7/1/23 - 9/30/23	\$310.00	\$340.00	\$30.00	\$680.00
After 10/1/23	\$325.00	\$340.00	\$30.00	\$695.00

Ticket Purchase Date	NCYC Ticket Price	Hotel (single occupancy)*	Diocesan Fee (t-shirt, swap item)	Estimated Diocesan Package Total
Before 01/31/23	\$265.00	\$680.00	\$30.00	\$975.00
Between 2/1/23 - 3/31/23	\$280.00	\$680.00	\$30.00	\$990.00
Between 4/1/23 - 6/30/23	\$295.00	\$680.00	\$30.00	\$1,005.00
Between 7/1/23 - 9/30/23	\$310.00	\$680.00	\$30.00	\$1,020.00
After 10/1/23	\$325.00	\$680.00	\$30.00	\$1,035.00

Please note: This breakdown does not include additional costs, such as the cost of transportation, additional parish swap items, food, and other expenses. This is just for the diocesan package that includes the ticket to NCYC, hotel for three nights, and a diocesan fee to cover a diocesan t-shirt and swap item.

\*Hotel rooms prices are still an estimate because we have not been placed in a hotel yet. Once we are placed in our hotel by conference organizers, we will have a more accurate price for the hotel. These estimates are based off of the cost of a room at the Courtyard by Marriott Downtown Indianapolis as of 11/14/22.



# Preliminary Diocesan Cost Breakdown of NCYC 2023 (Grouped by Hotel Occupancy)

*+Price increases: In an attempt to encourage advanced registration, NFCYM is doing tiered pricing. I have to charge you what we are being charged. Please be aware that the cost of the tickets increase by \$15 as time goes on. Price increases occur on February 1, April 1, July 1, and October 1.*

## **Hotel Room Assignment:**

As you can see, the financial incentive for group leaders is to fill rooms, and avoid singles. Group leaders wanting to avoid singles should work with other group leaders and OYYA on roommate requests. Group leaders will have the ability to request that they be roomed with unfamiliar roommates (participants from other groups). OYYA will make every effort to fulfill your requests.

**OYYA DEFAULT ADULT HOTEL PLACEMENT:** We will place adults no more than 2 to a room, unless you request differently. In the event of a single, we will assign a roommate from another group. Priests are assigned singles. Married couples are usually assigned to their own room.

**OYYA DEFAULT YOUTH HOTEL PLACEMENT:** We will attempt to place 4 same-sex teens together, and will assign roommates from another group (usually no more than two groups in one room), unless you request differently. We will always ask you before we do.

**FAMILY PLACEMENT:** Married couples will be placed together as a default. If you request it, immediate family members may be placed together, such as parents and their children. Otherwise, youths will be placed with other youths.



# Frequently Asked Questions

## **What do deadlines look like this year?**

One change NCYFM implemented in 2021, was that instead of diocesan groups individually registering participants, they have gone to a flat ticket system. Once you buy a ticket, that ticket is yours to give to whoever you want. No refunds for tickets are given unless the event is canceled. NFCYM has set up ticket sales dates. Tickets are already on sale, so we can start purchasing tickets at any time. The way hotels have also been assigned has changed starting in 2021. They will start assigning hotels sometime in Spring 2023.

All of this together makes for assigning deadlines very challenging. **Rule of thumb for NCYC 2023: as soon as you know who will be going to NCYC, sign them up.** We will do our best to register all those who want to participate in person and keep you updated on happenings with NCYC.

## **Other expen\$e\$:**

Meals and transportation are **not** provided in your package. Participants will eat at downtown Indy restaurants and/or Convention Ctr. vendors. You can also bring your own food. Plan according to your teens' appetite and budget! During previous NCYC events, a large amount of exhibitors sold their wares at NCYC, including Catholic Christian t-shirts, hats, keychains, socks, etc. Teens may choose to bring some souvenir money. You determine your Parish/Cluster Group expenses. Many groups choose to produce parish t-shirts, misc. trade items, etc. Other parishes have been known to arrange for one or more meals during NCYC.

## **OYYA does not arrange transportation:**

Because of our close proximity to Indianapolis and the anticipated size of our total delegation, OYYA does NOT arrange for transportation to and from NCYC and during our stay in Indy. Parish/cluster groups arrange all transportation details. Vicky can assist group leaders wishing to collaborate with another group on travel. Group leaders should heed diocesan travel policies. You can find diocesan travel policies at [garyoyya.org/liability-permission-forms](http://garyoyya.org/liability-permission-forms)

## **Where will NCYC 2023 be held?**

Traditionally, NCYC General Sessions have taken place inside Lucas Oil Stadium, and most of the other exhibits and sessions will take place inside the adjacent Indy Convention Center. Downtown Indy is very pedestrian-friendly with lots of restaurants and in the event of cold weather, most of downtown is connected with skywalks.

## What will teens "get" out of NCYC?

Hard to tell. For some, the speakers will be remembered the most. For others, the dynamic closing liturgy or an inspiring Eucharistic Adoration. For others, the chance to celebrate your faith with others from across the country. The "meat" of the conference is in the large gathering sessions and the breakout sessions. A sample of topics covered include: Catholic identity, Catholic social teaching, cultural diversity, family relationships, forgiveness, global issues, leadership, self-esteem, sexuality, spirituality and prayer, and social justice.

## I'm a group leader. How will NCYC help my group?

The Diocesan delegation will have the feel of a diocesan event, in that your teens will get a chance to meet teens from throughout the Region they might not otherwise meet. There will be opportunities to embrace our diocesan identity—including a Mass only for those from the Diocese of Gary. **But ultimately NCYC is a parish event;** and you will look forward to bringing the experience back home. Each night, parish leaders are urged to gather their groups for "Parish Time," to pray and process together. Some group leaders take their teens out for a parish meal. We don't want you to "lead a group to NCYC." **We want you to lead your ministry on a pilgrimage to NCYC!** That pilgrimage begins long before the trip, and the journey will allow you to use the incredible NCYC experience to give your ongoing ministry a boost.

## We live so close. Can we attend for just a portion of it?

I will not prevent a group leader from deciding to arrive late or leave early, however I will strongly discourage it. Most teens say afterward that NCYC wasn't long enough, so why make it shorter?! The executive director of NFCYM makes a letter available for School Principals explaining NCYC, and in most cases the Thu & Fri school absence is excused. OYYA tries to break even on NCYC and never makes money. The NCYC package price is based on good-faith estimates on registration, hotel, and other expenses. It is next to impossible to prorate the expenses, and therefore all participants will pay the full package rate, so it just makes sense to get the most out of your money!

There are no single-day passes. If you only wanted to come for one day, you would still need to pay full price for the ticket.

## Can I save a few bucks by coming home Saturday night?

Significantly-reduced hotel rates are made available by our commitment to follow the NFCYM's hotel assignments and policies, which includes a Saturday night stay. Failure to stay Saturday night would negate the rate reduction for all nights, eliminating any perceived savings. It also eliminates the dangers of late night travel (It is sometimes approaching 10:30pm by the time participants exit the stadium following NCYC Closing Mass).



## **Any advice on fundraising?**

There are a zillion ways to raise funds, but here's a recommendation that I have that has less to do with HOW you raise money as much as it has to do with WHY you're raising \$\$ to go to NCYC. You have to avoid the perception in your parish that the teens are taking a "field trip," or a "vacation!" Instead, be intentional in the way you present your group's participation in NCYC. Rather than "sending a group of teens to NCYC," you are "coordinating your parish's delegation to the National Catholic Youth Conference." Instead of just participants, they become representatives of your parish. See the difference?

In other words, you want your parishioners to take ownership of these teens! Of course that means giving back on the part of the teens! Consider ways in which the teens can share the experience with the parish community (pictures in the back of church, bulletin witnesses, etc.).

We will also list a few ways to fundraise on our website: [www.garyoyya.org/NCYC](http://www.garyoyya.org/NCYC)

## **Where can we learn more about what's going on at NCYC?**

The NFCYM will soon release information about its General Session and Megasession performers, entertainers, exhibit area, etc. will be posted at the official NCYC website, **ncyc.us** as they become available. The best thing to do is bookmark our website—**[garyoyya.org/ncyc](http://garyoyya.org/ncyc)**—it has links to the NFCYM site, and will always have updated info on our diocesan delegation.

## **College-aged young adults**

College-aged young adults wishing to attend NCYC may do so as chaperone assistants for an attending NCYC group. These participants heed all rules, documents, and policies as all other NCYC chaperones, including all diocesan VIRTUS/Safe Environment requirements.

Please note: per diocesan policy, anyone under the age of 21 on Nov. 16, 2023 cannot be counted as a full chaperone, and therefore does not count toward your adult:youth ratio. Chaperone assistants are allowed, but should never be alone with youth or allowed to drive youth.

## **Promotional Assistance**

Promotional assistance will be made available by the NFCYM and OYYA. PDF promotional flyers and posters from OYYA for your use will soon be available for download at [garyoyya.org/ncyc](http://garyoyya.org/ncyc).

## **Get the lay of the land**

NCYC 2023 marks the 7th consecutive NCYC held in Indianapolis. Group leaders have shared that familiarity with the logistics is an advantage of returning to Indy for another NCYC. If you are new to NCYC, we strongly recommend taking an informal “Familiarization Tour” prior to the conference: visit the hotel and the convention center, and see which restaurants you might consider visiting with your group. Want to do a nice group meal? Meet with a restaurant manager and ask about party rooms, special rates, or reservations. (Don’t wait until November to make group reservations!) Best of all, you’ll be a confident leader on November 16, 2023! If you have not been to Indianapolis since before 2020, you might want to make a trip. Some businesses or restaurants you relied on then may have been closed or changed since then.

## **What if our parish doesn't have a youth ministry program/are rebuilding our program?**

If your parish does not have designated youth ministry leader, the pastor can designate a Virtus trained adult to serve as an NCYC coordinator, such as a parent, DRE, or a catechist. We can help you through the registration process. Some parishes in the past also joined up to go together with both parishes contributing to fundraising and transportation.

If your parish is in a rebuilding phase, bring a group of adults who are interested or who might be interested in serving on a youth ministry team. NCYC is often inspirational to adult leaders because they can also see the young Church active and alive. Not only that, but NCYC is a great opportunity to network with other youth ministry leaders from across the country and meet with people who are providing resources for parish youth ministry. There are usually workshops just for adults. It is also an intentional time to pray for your community's ministry with young people.

# NCYC PARTICIPATION DEADLINES

While estimates given in *Preliminary Diocesan Cost Breakdown of NCYC 2023* include total charges, it is impossible to know how much to charge until everyone is placed into hotel rooms, which won't happen until spring or summer. Therefore, group leaders will make payments for ticket prices only, and be invoiced for hotel fees/balances after NCYC.

Group leaders should determine how and when to charge participants accordingly.

## **TICKETS GO ON SALE November-January, 2022 (Ticket cost: \$265 per person)**

***This ticketing window is closed.***

## **TICKET INCREASE: February 1, 2023 (Ticket cost: \$280 per person)**

### **When ready to purchase tickets:**

- Parish/school leaders should contact Vicky(219-769-9292, [vhathaway@dcgary.org](mailto:vhathaway@dcgary.org)) with how many ticket they would like to purchase. Upon request, the OYYA will order the tickets.
- Parish/Schools can submit the deposit of \$280 per person after contacting Vicky. The deposit can be sent to: Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410. Checks can be made out to "Diocese of Gary."
- Some leaders have asked, "Should I send one big check for my parish/school or should I have each participant send the diocese a check for their registration?" Parishes/Schools should collect any payment from their participants and then send a check to the Diocese.

### **When ready to submit registration for individuals, parish/school leaders should:**

- Parish/School Leaders collect information from participants using the form: ***Diocese of Gary NCYC 2023 Registration Information Collection Form.***
  - This is information that is requested by NCYC organizers and the OYYA. This paper is yours. You do not need to submit physical papers. Parish/School leaders will use this information to register your participants.
  - Parish/School leaders *only* will then input that information into the online form: **<https://bit.ly/DGNCYCReg23>**. This needs to be completed for each participant.
- **Hotel room placement request form**: If your parish is considering going, but does not have exact numbers, please still submit a Hotel Placement Request form so we can an estimate of how many rooms we need to reserve. A roommate request form will be distributed later this spring/summer.

## **TICKET INCREASE: April 1, 2023 (Ticket cost: \$295 per person)**

Group leaders should follow the above instructions. Register all participants (youth and adults) online (at **<https://bit.ly/DGNCYCReg23>** or contact Vicky), and submit \$295 per person to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410.

By this date, you should have a good idea of how many hotel rooms you will need.

## NCYC PARTICIPATION DEADLINES

### **TICKET INCREASE: September 1, 2023 (Ticket cost: \$310 per person)**

Group leaders should register all participants (youth and adults) online (at <https://bit.ly/DGNCYCReg23> or contact Vicky), and submit \$310 per person to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410.

By this date, you should have a good idea of how many hotel rooms you will need and your NCYC participant list close to finalized to ensure we have enough hotel rooms. Adult leaders are also required to be safe environment (Virtus) trained. If they are not, parish leaders should help arrange that.

***This year, NCYC is requiring diocese to submit the names of each participants. Please attempt to have your registrations for each participant in by September 15.***

### **TICKET INCREASE: October 1, 2023 and after (Ticket cost: \$325 per person)**

If tickets and hotel space is still available, group leaders should register all participants (youth and adults) online (at <https://bit.ly/DGNCYCReg23> or contact Vicky), and submit \$325 per person to Diocese of Gary OYYA attn: NCYC; 9292 Broadway, Merrillville IN 46410.

### **FALL SPORTS CREATING NCYC CONFLICTS?**

If you have teens & parents unwilling to commit because of fall sports & other activities, these should be handled carefully to make sure no one gets stuck with a bill for an NCYC no-show. Rule of thumb: it's always better NOT to register a risky participant and pay late fees than to forfeit hundreds due to a last-minute cancellation. OYYA will always do everything possible to get everyone to NCYC while remaining good stewards of diocesan funds. When in doubt, call Vicky!

### **REFUNDS?**

All ticket sales are final – no refunds will be provided unless the event is canceled. If a participant from your parish backs out of going, parish leaders can substitute that participant with a new participant at no cost. Parishes may also offer tickets to other parishes looking for tickets before September 15. After September 15, tickets will be connected to an individual participant. Participant cancellations made after October 1st, 2023 will result in forfeiture of hotel fees as well.

Registration or payment related questions:  
contact Vicky Hathaway (Office: 219-769-9292 ext. 229,  
Cell: 219-613-6846) [vhathaway@dcgary.org](mailto:vhathaway@dcgary.org)



# Diocese of Gary NCYC 2023

## Registration Information Collection Form

Group leaders: please distribute this form to all of your NCYC participants- teens and adults. Collect this form from them, as it contains all information needed for you to complete the online form (which will be sent to group leaders). Once your information is submitted online, you do not need to submit this paper form.

Parents/Teens: direct all questions to your parish/school group leader.

**PARTICIPANTS: THIS FORM IS DUE TO \_\_\_\_\_ ON OR BEFORE \_\_\_\_\_**

Parish/School: \_\_\_\_\_

(Legal) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Name for Badge: \_\_\_\_\_ Guardian's email (for adults, use your own): \_\_\_\_\_

Is interpretation needed?  No  Yes to Spanish  Yes to ASL Birthday (MM/DD/YYYY): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Participant Cell Phone: \_\_\_\_\_

Type:  Youth (In high school during the 2023/2024 school year)  Adult  Clergy

Gender:  Female  Male

Ethnicity:  Asian/Pacific Islander  African American/Black  Hispanic/Latino  Native American

White/Caucasian/European-American  Multi-Ethnic  Not Known  Prefer Not to Say  Other

Emergency Contact Name: \_\_\_\_\_ Relation \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

Needs to be Aware of:  Not Applicable  Wheelchair Access Required  Hearing Impaired  Deaf

Blind/Visually Impaired (requiring more than contact or glasses)  Limited Mobility  Gluten Free

T-Shirt Size (Adult Size):  Small  Medium  Large  X-Large  2XL  3XL

### YOUTH ONLY

Grade at time of NCYC (Nov. 2023):  9th  10th  11th  12th

Youth Email: \_\_\_\_\_

Parent/Guardian 1: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Check box if address is different from child's

Parent/Guardian 2: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Check box if address is different from child's

*If address is different from child's please complete the back of this form.*

Clergy:  Not Applicable  Priest  Deacon  Rel. Brother  Rel. Sister

Group Leaders: please use the information above to complete the online registration. Refer to the *DIOCESE OF GARY NCYC 2023 PARTICIPATION DEADLINES* document for details.

Additional forms will be mailed and collected in fall. Specific details about the diocesan trip will also be communicated in the fall.

All pertinent information about the diocesan trip, as well as links to info about NCYC, is made available at our diocesan NCYC website: [garyoyya.org/ncyc](http://garyoyya.org/ncyc). Questions? Contact Vicky Hathaway, Diocese of Gary, [vhathaway@dcgary.org](mailto:vhathaway@dcgary.org)



**If parent/guardian's address is different from child's please complete this form.**

**Parent/Guardian 1 Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Parent/Guardian 2 Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_



YOUTH MINISTRY  
Diocese of Gary

## Diocese of Gary NCYC 2023 Hotel Placement Request Form

# NCYC

In some years, the diocese has lost money on NCYC, and the biggest culprit is hotel expenses. In an effort to avoid drastic rate increases- not only for NCYC, but for other programs- groups will be billed for actual fair room usage for NCYC hotel rooms.

See *Preliminary Diocesan Cost Breakdown of NCYC 2023* sheet for detailed explanation about the variance in rates. The per person rate billed by OYYA will be lowered according to how many persons are assigned to a room. The incentive for group leaders is to fill rooms. Group leaders wanting to avoid singles and doubles should work with other group leaders and Vicky Hathaway on roommate requests.

There will a separate Roommate Request Form distributed later in the summer. This Hotel Placement Request Form is to help us determine a good faith estimate of hotel rooms this summer, in order that we might determine whether or not we need to add additional rooms.

**OYYA DEFAULT ADULT PLACEMENT:** We will place adults no more than 2 to a room. In the event of a single, we will assign a roommate from another group. Priests are assigned singles. Married couples are usually assigned to their own room.

**OYYA DEFAULT YOUTH PLACEMENT:** We will attempt to place 4 same-sex teens together, and will assign roommates from another group (usually no more than two groups in one room), unless you request differently.

**Other notes:** Family members may be placed together, regardless of age, if you request it. Any post-HS, college-aged participant will be placed with NCYC adult participants.

PARISH/SCHOOL GROUP: \_\_\_\_\_

GROUP LEADER: \_\_\_\_\_

Please check all boxes that apply (it's OK if you don't check any! No checked boxes = default placements described above):

Please attempt to place our adults *more than* two to a room, even if it means grouping them with adults from another group.

Please place our youth *no more than* two to a room.

Please place our youth *up to* four to a room.

We plan to bring a priest with us (priests will be assigned singles unless they contact OYYA directly)

We prefer to be placed with youth from this/these group(s): (list all) \_\_\_\_\_

We would like to request single rooms for the following persons: (list all) \_\_\_\_\_

**Please email Vicky Hathaway additional notes that might be helpful in the placement of your group.  
Please return this form when you register your group.**

- **EMAIL THIS FORM (preferred):** include all info below in an email, or scan this page as a PDF and attach it to an email. Email: [vhathaway@dcgary.org](mailto:vhathaway@dcgary.org). You may also take a high-resolution smart phone pic and email or text Vicky 219-613-6846).
- **MAIL THIS FORM:** Vicky Hathaway, c/o Diocese of Gary OYYA, 9292 Broadway, Merrillville IN 46410
- **DROP OFF THIS FORM:** the Diocese of Gary Pastoral Center is located at the corner of 93rd & Broadway, (on Merrillville's southern border with Crown Point), just south of Methodist Southlake Hospital. Office hours are M-F, 8:30a - 4:30p. *Please leave in an envelope marked "Vicky Hathaway."*